

PRINCE2[®] Project Management



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What is PRINCE2®?

“PRINCE2® is recognised as a world-class international product and is the standard method for project management, not least because it embodies many years of good practice in project management and provides a flexible and adaptable approach to suit all projects. It is a project management method designed to provide a framework covering the wide variety of disciplines and activities required within a project.”

UK Office of Government Commerce, 2010

Project Management Explained

PRINCE2® is a Registered Trade Mark of the Office of Government Commerce in the United Kingdom and other countries

What does PRINCE2® offer?

- Has seven principles of effective project management and helps you understand why projects fail and what you need to do to deliver projects successfully
- Has seven themes that run throughout all well managed projects including how to organise the people, identify the benefits and the risks and how to monitor progress and check the quality of the work
- Has seven processes that form the project lifecycle, taking the work from initial idea to successful delivery on time, on budget and to the required level of quality

What are the benefits of PRINCE2®?

- Simplified procedures across the organisation
 - Internationally recognised Best Practice
 - Not led by any one department – inclusive for all
- Cost reductions:
 - Less duplication of effort as each resource has clearly defined responsibilities
 - Easier to plan what resources are needed early in the life of the project and so negotiate the best rate for them
- Greater transparency:
 - What is being done, when it should be done and who should be doing it
- Effective decision making:
 - Easy to understand governance structure for team members, project manager and project executive/project sponsor
 - Improved risk management and change control
- Improved relationship with customers and suppliers:
 - Simple route map of what will be done and when
 - Control points to check progress and authorise each stage of the project

What will I learn on the course?

- Understand the structure, terminology and documents associated with PRINCE2®
- Understand how PRINCE2® can be tailored to different project environments
- Clearly define roles and responsibilities of everyone involved in a project including senior managers, stakeholders and the project team
- Identify the key information needed to plan and control the project from initial idea through to successful delivery
- Appreciate the benefits of dividing the project into stages and understanding the questions to be asked before moving from one stage to the next
- Define how to identify and manage risks, issues and changes
- Identify the benefits of a project, present the information in a business case and maintain focus on realising the benefits

PRINCE2® Qualifications

Foundation

- Checks your understanding of the terminology, structure, documentation and roles and responsibilities within PRINCE2
 - 75 question multiple-choice examination (five are test questions)
 - Must get 35 or more marks to pass

Practitioner

- Checks your ability to apply PRINCE2® to a variety of project situations including how to evaluate risks and issues, how to assess benefits and how to select project team members
 - 2.5 hours objective based testing examination
 - Must get 59 or more of the available 108 marks

What do people say about the course?

“Although my company already had its own project management process, working through PRINCE2 gave me ideas for how we could improve things – not just pointing out the bits we weren’t doing, but also telling my boss why they were important to the smooth running of the project.”

“By day two of the course I felt like a ‘proper’ project manager because I realised I had been doing so much of what PRINCE2 suggests. A real boost to my confidence.”

“Although I am not doing a project manager job right now, it was great to understand what's involved and where I fit into the projects that my boss is responsible for.”

"I hadn't realised how flexible PRINCE2 is, and that's its OK for smaller projects. People had told me it was bureaucratic but I think it's straightforward."

“I felt empowered to change the ad hoc approach we were taking because finally I could explain why we needed to have roles and responsibilities and a workable structure around the project.”

“After the course I could see where we were going wrong. We did not have a plan in place which would have listed the activities that needed to be undertaken and products that need to be produced to meet the deadline. We had taken dates out of the blue and published them as deadlines without much thought about complexity and the risk of achieving them. It seems obvious now that a plan is a key requirement.”

Is a qualification important?

- PRINCE2[®] is internationally recognised as the “best practice” project management approach with over 500,000 people qualified in the methodology – if you are not qualified, how can you compete with those that are?
- Recruiters demand evidence of your ability and will demand PRINCE2[®] as a basic level qualification
- A PRINCE2[®] qualification is evidence of your continued professional development and your commitment to excellence
- Projects are essential in delivering change and growth to organisations. To get involved you need to demonstrate your professionalism and ability, and a PRINCE2[®] qualification is a recognised and respected qualification

Why choose Maven Training?

- Maven is an Accredited Training Organisation, assessed by the APM Group every year to check that we have quality processes, course materials and trainers to give you the best possible PRINCE training course
- Excellent PRINCE2[®] examination pass rates consistently above the national average for PRINCE2[®] Foundation and Practitioner qualifications
- Trainers who are experienced project managers and who can advise you on how to apply PRINCE2[®] to your work situation, give examples of the benefits of PRINCE2[®] and provide a sounding board for your ideas about what PRINCE2[®] means to you
- Professionally trained trainers, who are part of our Maven Excellence Train the Trainer programme:
 - Attending specially commissioned train the trainer events throughout the year
 - Attending other qualification based courses and taking examinations themselves so they know how it feels!
- Regularly updated course materials and sample papers to ensure our courses are as enjoyable, relevant to the real world and up to date as possible

When you train with Maven

Before the course

- Receive the PRINCE[®] text book – “Managing Successful Projects with PRINCE2[®]”
- Access to <https://www.mavennet.co.uk> which has lots of information to help you prepare for your course:
 - Pre-course work book with activities, questions and suggested pages to read and mark up in the official text book
 - E-learning modules to help you see how PRINCE2[®] fits into other project, programme, change and risk management qualifications
 - On-line access to a trainer for any questions that you have about PRINCE2[®]
 - Quizzes and sample examination papers to test your knowledge

During the course

- Course materials including models, games, puzzles, slides, activities and sample examination papers
- Experienced trainers who know how to manage projects and how to apply PRINCE2[®] in the ‘real world’
- Activities to help you understand how to use PRINCE2[®] and how to pass the examinations

After the course

- Use the [Maven Knowledge Centre](#) to stay up to date

Call today on **020 7089 6161** to discuss
your **PRINCE2[®]** requirements or visit the
Maven website for more information.



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